* [Enlisted your project stakeholders](https://docs.microsoft.com/fr-fr/MicrosoftTeams/upgrade-enlist-stakeholders)
* [Defined your project scope](https://aka.ms/SkypetoTeams-Scope)
* [Understood coexistence and interoperability of Skype for Business and Teams](https://aka.ms/SkypeToTeams-Coexist)
* [Chosen your upgrade journey](https://docs.microsoft.com/fr-fr/MicrosoftTeams/upgrade-and-coexistence-of-skypeforbusiness-and-teams)
* [Prepared your environment](https://aka.ms/SkypeToTeams-TechnicalReadiness)
* [Prepared your organization](https://aka.ms/SkypeToTeams-UserReadiness)
* [Conducted a pilot](https://aka.ms/SkypeToTeams-Pilot)

**Upgrade from Skype for Business Online to Teams**

Follow the guidance in this article if you have wholly deployed Skype for Business Online and want to upgrade your users from Skype for Business to Teams. You can upgrade users selectively or all-in, based on the upgrade journey that your organization has chosen, by assigning the appropriate coexistence and upgrade mode to your users.

**Important**

If you’re an admin on your Office 365 tenant, you may soon start seeing upgrade options in the Microsoft Teams & Skype for Business Admin Center. Having the option to upgrade doesn’t necessarily mean your organization is ready for this change. For the best user experience, confirm that Teams meets your collaboration and communication requirements, make sure that your network is ready to support Teams, and implement your user readiness plan before upgrading users to Teams.

**Assign the coexistence and upgrade mode**

You can upgrade your users by Teams by assigning the TeamsOnly mode of TeamsUpgradePolicy, which can be performed by using the Microsoft Teams admin center or a Skype for Business remote Windows Powershell session.

For more information, see [Setting your coexistence and upgrade settings](https://aka.ms/SkypeToTeams-SetCoexistence) and [TeamsUpgradePolicy: managing migration and coexistence](https://docs.microsoft.com/fr-fr/MicrosoftTeams/migration-interop-guidance-for-teams-with-skype#teamsupgradepolicy-managing-migration-and-co-existence).

**Upgrade all users to Teams at one time**

Follow these steps to upgrade all of your users to Teams at one time.

**Step 1: Notify the users of the change**

1. In the Microsoft Teams admin center, select **Org-wide settings** > **Teams upgrade**.
2. Under **Coexistence mode**, change the **Notify Skype for Business users that an upgrade to Teams is available** switch to **On**.

**Step 2: Set the coexistence mode for the users**

1. In the Microsoft Teams admin center, select **Org-wide settings**.
2. Select **Teams Only** mode from the **Coexistence mode** drop-down list.

**Upgrade users in stages**

Follow these steps if you want to gradually upgrade your users to Teams.

**Step 1: Create your user cohorts for the upgrade**

User cohorts are groups of users who will be moved to Teams Only mode at the same time.

To create your user cohorts (Add link to user selection page)

**Step 2: Set the user mode to Islands**

1. In the Microsoft Teams admin center, select **Users**, and then select a user cohort.
2. Next to **Teams upgrade**, select **Edit**.
3. In the **Teams Upgrade** pane, under **Coexistence mode**, select **Islands** from the drop-down list.

**Step 3: Set notification for the user (optional)**

1. In the Microsoft Teams admin center, select **Users**, and select a user cohort.
2. Next to **Teams upgrade**, select **Edit**.
3. In the **Teams Upgrade** pane, under **Coexistence mode**, change **Notify the Skype for Business user** switch to **On**.

**Step 4: Set the user mode to Teams Only**

When you are ready to upgrade the users to use Teams as their only application, set the Coexistence mode for the user to Teams Only.

1. In the Microsoft Teams admin center, select **Users**, and then select a user cohort.
2. Next to **Teams upgrade**, select **Edit**.
3. In the **Teams Upgrade** pane, under **Coexistence mode**, select **Teams Only** from the drop-down list.

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